

# DAY SURGERY AUSTRALIA INFORMATION FOR AUTHORS



We encourage anyone with an interest in Day Surgery to submit manuscripts on all aspects of Day Surgery for publication in our journal. Share with your colleagues your clinical experience, quality activities, innovative practices, advances in trends and developments, research studies and conference reports. Our journal is published three times per year. By publishing your activities you can be part of the continuous growth of Day Surgery and Best Practice in our specialty.

## **Peer review**

All manuscripts submitted for publication are subject to independent review by at least two peers to assess accuracy of fact, clarity of presentation and use of references. Following review the submitting author will be notified by the editor regarding acceptance or rejection of the article. Please note that assistance will be provided to prepare manuscripts for publication where deemed appropriate by the editorial board. All articles accepted for publication are subject to normal editing procedures. Minor changes to grammar will be made without notification to the author.

## **Preparation of manuscripts**

A copy of the manuscript should be submitted to the Editor as an email attachment.

The manuscript should be written using double spacing with wide margins, and in size 10 Arial font.

A head and shoulders photograph of the Author is required (refer Illustrations re format)

A covering letter must also be submitted as an attachment and should contain:

- Authors name and address
- Business and home telephone numbers
- Contact email address (and alternative if appropriate)

## **Referencing**

References within the text should take the form of a superscript number at the point of reference and then in a numbered list at the conclusion of the text. This should appear consecutively. All listed references must be cited in the body of the text and communications and unpublished data should be as parenthesis. They should not appear in the reference list.

## **Illustrations**

All artwork should be submitted electronically where possible. All electronic photographs must be scanned at 300dpi, CMYK and submitted as .jpeg.

Computer generated charts, tables and graphics are suitable but hard copies may need to be forwarded at a later stage. (Editor will advise)

Permission to reproduce illustrations must be obtained by the author from the owner of the copyright, usually the publisher.

Please submit manuscripts to: The Editor  
Day Surgery Australia  
[subeditor@adsna.info](mailto:subeditor@adsna.info)

## **Author's checklist**

- ✓ Copy of the manuscript
- ✓ Covering letter of submission
- ✓ Author's photography
- ✓ Author's name and Address
- ✓ Contact phone numbers
- ✓ Contact email address
- ✓ Illustrations with permission where necessary

You will be notified of receipt of manuscript and publication date by email. The Editor's decision is final to publish or reject.